

## **Some Important information regarding the forthcoming 6<sup>th</sup> Semester Examination 2021.**

**Students should go through these information's carefully and if they have any doubt they should ask their Mentors over phone.**

1. The +3 6<sup>th</sup> Semester (Arts / Science /Commerce) (Regular & Back/Improvement) Examination 2021 (Internal /Practical / Theory) will be held in on-line mode only tentatively on the 1<sup>st</sup> week of August 2021.
2. Examinees after filling up their forms and having valid online Admit cards will be allowed to appear the Examination.
3. The soft copies of Admit cards and Examination Programme will be sent to the Examinee by their e-mail.
4. All the Examinees will be divided into small groups and Lecturers/Readers will be in-charge of every groups as Mentors to guide the students. Each and every students will be able to find out the name of his/her mentor's name, Mobile No., Whatsapp No. and e-mail ID of the College Website- [www.shreeramcollege.in](http://www.shreeramcollege.in) from date 07.07.2021.
5. Examinees are advised to give their correct e-mail ID, Whatsapp No. and Mobile No. to their respective Mentors latest by 12.07.2021.
6. Examinees must inform their Mentors if they face any problem in the process of the Examination.
7. Examinees will receive their Question papers via e-mail before 15 minutes of the commencement of Examination. For this purpose Examinees should keep ready their Computer / Laptop / Mobile Phone etc. with adequate internet facility. If they failed to get it they should immediately informed their Mentors over phone.
8. The duration of each sitting of Examination will be 02 (Two) hours and full marks will be 50 (fifty) for all streams. The Question will be both short and long type with specific words limit. Examinees are advised not to cross the word limit as it will kill their time.
9. Examinees should write their answers with Black ball point pen using A4 size paper on one side only in legible handwriting. Specimen copy has been demonstrated in the College website. Examinees are advised to download it, get it Xerox and write their answer on that sit only. They are advised to fill up information on some sheets on the very day of Examination before it started (except Page No. and total Page No.) so that it will save there will be less chance of mistake. While going on writing the answer do not forget to write the page No. and after completion of examination only write the total page No. on each answer sheets.
10. The answer sheets should be clearly scanned or photographed and converted into PDF format to mail back college e-mail ID – [examshreeramcollegerampur@gmail.com](mailto:examshreeramcollegerampur@gmail.com) with in 30 minutes after which no answer scripts will be accepted. Examinees should not forget to rename their PDF with their University Roll No. and Paper Code. For clear and distinct scanning one should use document scanner App or Adobe scan App. No. hard copies of Answer scripts should be sent to the College.
11. Examinees should keep regular touch with their Mentor for any update or any query regarding Examination.
12. No. unfair means should be adopted by the Examinees.
13. In no case any students should come to the College for any query or other cause. They should make contact with their Mentors only over phone to solve their problems.



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